**Presbytery of the James**

2024 Pastoral Call Form

Completed by the Congregation

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| On this date, | |  | | the |  | Church, in |  | , Virginia, |
| PIN # |  | | recommends that these terms of call be approved for Rev. | | | |  | |

|  |  |
| --- | --- |
| The effective date is |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Check all that apply: | Full-time |  | Part-time |  | If part-time, |  | % of full time |
|  | Pastor |  | Co-Pastor |  | Designated Pastor |  | Associate Pastor |  |

|  |  |
| --- | --- |
| The church will pay moving expenses up to | **$** |

*The church will annually review the adequacy of compensation and follow the presbytery's compensation guidelines*.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Compensation** | | | | | | |
| **Total Annual Cash Equivalent:** | | **$** | ($52,000 is presbytery's minimum), divided using option A, B, or C: | | | |
| A. With Housing and Utilities | | B. With Manse, No Utilities Provided | | | C. With Manse & Utilities | |
| Annual cash salary: | **$** | Annual cash salary: | | **$** | Annual cash salary: | **$** |
| Housing/Util allow: | **$** | Mansevalue: | | **$** | Manse value: | **$** |
|  |  | Util/furnishing allow: | | **$** | Utilities are provided: | **Yes** |
| **Benefits** | | | | |
| D. Self-employment tax (.0765 X total cash equivalent): | | | | **$** |
| E. Pension & Major Medical dues (37% X total cash equivalent): | | | | **$** |
| F. Study Leave (2 weeks minimum) | | | |  |
| G. Vacation (4 weeks minimum) | | | |  |
| **Professional Reimbursements** | | | | |
| H. Auto/travel expenses (IRS rate) | | | | **$** |
| I. Study leave expenses (presbytery minimum $1,000) | | | | **$** |
| **Other** (please specify, e.g., compensation, benefits, reimbursement) | | | | |
|  | | | | **$** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Signatures** | | | | | | |
| The following persons, duly elected by the congregation, have signed their names below, on this date: | | | | | |  |
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|  | | | |  | | |
| Having moderated the congregational meeting which extended/revised a call to Rev. | | | | |  | |
| for ministerial services, I do certify that the call has been made in all respects according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the | | | | | | |
| of the |  | | Presbyterian Church. | | | |
| (s*igned*) | |  | | | Moderator of the congregational meeting | |